

**Jefferson Township
487 Cortez Road
Jefferson Twp., PA 18436**

Employment Application

Applicant Information

Full Name:

Date:

Last

First

M.I.

Address:

Street Address

Apartment/Unit #

City

State

ZIP Code

Phone: ()

E-mail Address:

Date Available:

Social Security No.:

Desired Salary: \$

Position Applied for:

Are you a citizen of the United States?

YES

NO

If no, are you authorized to work in the U.S.?

YES

NO

Have you ever worked for this company?

YES

NO

If yes, when?

Have you ever been convicted of any crime

YES

NO

If yes, explain:

Education

High School:

Address:

From:

To:

Did you graduate?

YES

NO

Degree:

College:

Address:

From:

To:

Did you graduate?

YES

NO

Degree:

Other:

Address:

From:

To:

Did you graduate?

YES

NO

Degree:

References

Please list three professional references.

Full Name:

Relationship:

Phone: ()

Company:

Address:

Full Name:

Relationship:

Phone: ()

Company:

Address:

Full Name:

Relationship:

Phone: ()

Company:

Address:

Previous Employment

Company: _____ Phone: ()
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: ()
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: ()
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____
Rank at Discharge: _____ Type of Discharge: _____
If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I consent to a background check and I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____
Jefferson Township is an equal opportunity provider. We do not discriminate on the basis of race, religion, color, sex, age, national origin, marital status or disability.