

# **GUIDE FOR PLANS AND SPECIFICATIONS**

## **APPLICATIONS:**

*Forms for all proposed work to be completed entirely unless specifically waived by code official. (Building, Plumbing, Electrical and Mechanical contractors name, address and license number included).*

## **PLANS:**

*Two (2) complete sets of plans must be submitted. Homeowner may draw his/her own plans for private residence, provided they are legible and complete. Zoning and/or Planning Board approvals are required at the time of submittal.*

## **INSURANCE:**

*A copy of contractors workers compensation insurance coverage must be submitted with application.*

## **SEWERS:**

*For on lot septic systems, property owner must supply a copy of sewer permit. For central sewers, property owner must supply a copy of receipt showing hook up fee has been paid in full.*

## **SITE DIAGRAM:**

*Show all existing and new construction. (Distance from all lot lines, square feet of construction and lot. Must be drawn from boundary line survey).*

## **ELEVATIONS:**

*Front, rear and all sides including sizes and dimensions of chimneys, roof soffit, crawl space ventilation, grades, porch and steps, gutters and leaders, windows and doors.*

## **FLOOR PLAN:**

*Room sizes and uses, direction of floor and ceiling joists, window and door locations, beam sizes and locations, smoke detector locations.*

## **FOUNDATION:**

*Sizes and location of footings, foundation walls, girder sizes and double joists, header locations.*

## **CROSS SECTION:**

*Full cross section of each type construction listing all material size and spacing, insulation, height, measurement to floor, ceiling and roof, pitch of roof.*

## **MISCELLANEOUS:**

*Window schedules, door schedules, stair details, and fireplace details.*

## **MECHANICAL:**

*Make, model, size and location of unit size, location of all supply and return ducts.*

## **PLUMBING:**

*Types and location of fixtures, pipe sizes, isometric, vents, drainage and water systems.*

## **ELECTRICAL:**

*Lighting, receptacles and service location, breaker sizes and circuit designation.*